

# BARASTOC

## BARASTOC HORSE OF THE YEAR SHOW

Wednesday 15<sup>th</sup> – Sunday 19<sup>th</sup> February 2012  
(As at 17<sup>th</sup> October 2011)

Conducted by  
Equestrian Victoria  
(ABN – 80 362 146 367)

## TRADE FAIR

(BOOKINGS CLOSE FRIDAY 13<sup>th</sup> JANUARY 2012  
or WHEN ALL SITES TAKEN)

**Enquires: Katie Short 03 9013 0707**

**Email: [barastoc@equestrianvictoria.com.au](mailto:barastoc@equestrianvictoria.com.au)**

**\*ANY SITE BOOKED & PAID FOR BY 10th NOVEMBER  
WILL BE INCLUDED IN THE EV NEWS FREE\***

### Trade Exhibitor Benefits

- \*Trade Village Site as per booking\***
- \*One (1) Dinner ticket to the International Challenge\***
- \*One (1) Vehicle Pass\***
- \*Acknowledgement & Listing in the program\***
- \*One (1) Complimentary Program\***
- \*Listing on the EV website & Events website\***
- \*Advertisement in the Weekly Times\***

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### TRADE FAIR CONDITIONS

The Trade Fair will be established in the centre of the venue (see attached plan).

The Trade Fair will operate as follows: -

1. Allocation of sites will be on a first come first serve basis, with full payment of fees.
2. All sites are three (3) metres by (3) meters. Larger sites can be obtained, however they must be in multiples of three (3) metres (e.g. 6m, 9m, 12m, etc) and these incur an additional cost.
3. Traders who have their own display caravan/vehicle/float/truck etc should apply for sites 1-22. Please note you are required to pay for your vehicle space eg: truck is 9mx6m you are required to purchase a 6mx9m site.

***NOTE: A Trade Exhibitor who does not book sufficient space for their display will not be permitted to operate without the consent of the Show Coordinator and the other Trade Exhibitors affected. Strictly there will be 1m white line marked out the front of all trade spaces and this line MUST NOT BE EXCEEDED WITH ANYTHING!***

5. Power will be available as follows –

1 – 5	Power available
6 - 14	Power <b>Not</b> available
15 – 38	Power available
39 – 48	Power <b>Not</b> available

6. Site fees as follows –

With Power	\$170 (GST Inclusive)
Without Power	\$140 (GST Inclusive)

**NOTE:** The site fee includes three (3) seasons' admission tickets and one (1) complimentary programs.

***The Organising Committee will set aside \$50 from each site sold to place an advertisement in the Weekly Times in the week leading up to the Show. The advertisement will be used to promote the Trade Village participants and the Show.***

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7. Additional costs where required: -

### Marquees:

3.0m x 3.0m	\$350 (Erected) (GST Inclusive)
6.0m x 3.0m	\$450 (Erected) (GST Inclusive)
6.0m x 6.0m	\$700 (Erected) (GST Inclusive)

Other Sizes Cost on application

*\*Price includes one (1) trestle table and two (2) chairs*

### Extra Trestles/Chairs:

Trestle tables (1.8m)	\$25 each (GST Inclusive)
Plastic Chairs	\$10 each (GST Inclusive)

- All Trade Fair participants will be required to operate from Friday 17<sup>th</sup> and Sunday 19<sup>th</sup>, between 9.30am and 4.30pm. Wednesday and Thursday optional. Vehicle access to the Trade Fair will not be provided after 9.30am or before 4.30pm on each day of the Show. See note regarding Traffic Management Plan for more information.  
Access to Sites – from 12 noon Wednesday 15<sup>th</sup> February
- All participants must have their own Public Liability Insurance. Equestrian Victoria will not cover any loss, damage or liability claim of a participant. Proof of Insurance cover must accompany your application.
- The Organising Committee will provide night security for the venue, but are not liable for any damage or missing/stolen goods. Security for Individual Trade Stands will be the responsibility of the Operator.
- All electrical equipment (leads, power boards etc.) must be tested and tagged as per Australian Standards
- The Organising Committee reserves the right to accept and/or reject any or all Trade Stand applications at its absolute discretion.
- Traders are only allowed 1m exceeding their marquee space at the entrance of the stand by filling out this form you acknowledge this and agree to this.
- Strictly no refunds will be issued.

## PARKING

**Wednesday 15<sup>th</sup> – Sunday 19<sup>th</sup> 2012 February Inclusive**

Due to the number of horses competing at the Barastoc Horse of the Year Show, a Traffic Management Plan is in place as previous years and strictly needs to be followed as previous years. In summary, the Plan restricts access to the venue for non horse transport vehicles between 6.00am – 6.00pm daily.

All non horse transport vehicles (including those belonging to Trade Exhibitors) must enter the Werribee Park Precinct via Gate 2 which is the Main Entrance to the Park. These vehicles will then be parked in the Paddock at the back of the Equestrian Centre and occupants will enter via the back gate near the Showjumping Arena. Entry will be by ticket and/or payment of an admission fee. Courtesy buses will be available from 8am daily to transport people around the venue.

Trade Exhibitors will be issued one (1) Vehicle Pass to allow access to the venue from the back paddock parking area for the set up of their site and delivery of stock. Once unloaded the vehicle may park on the venue on the understanding it will remain in one spot and unmoved until 6.00pm. Vehicles found moving around the venue unnecessarily will have the Vehicle Pass confiscated and access to the venue will be denied for the remainder of the Show.

The Organising Committee, Equestrian Victoria, and Werribee Park Equestrian Centre Management look forward to your cooperation.

**JUST BE ALERT AND FOLLOW THE SIGNS.**

**ACCESS TO THE VENUE THROUGH THE TRADITIONAL ENTRY GATE (No 3) WILL NOT BE GRANTED REGARDLESS OF THE REASON GIVEN.**

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### TRADE FAIR APPLICATION FORM

(This becomes a Tax Invoice upon payment – Please copy for your Tax Records)

**BOOKINGS CLOSE FRIDAY 13<sup>th</sup> JANUARY 2011 OR WHEN ALL SITES ARE TAKEN**

Company Name: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Product Description: \_\_\_\_\_

Telephone:(BH) \_\_\_\_\_ E-mail: \_\_\_\_\_

Site Number/s \_\_\_\_\_ Alternate Site Number/s \_\_\_\_\_

(PLEASE TICK RELEVANT BOXES BELOW)

Trade Fair Space With Marquee		Trade Fair Space (eg. For Caravans, BYO Marquees etc)	
3 x 3 \$520		3 x 3 \$140	
3 x 6 \$620		3 x 6 \$280	
6x6 \$1340		6 x 6 \$560	
6x9 \$1710		6 x 9 \$840	
Size of Vehicle/Truck	Bigger than 6 x 9 space @\$140 for 3x3 units		Total \$ (for space)
	<b>Additional</b>		
	Camping site @ \$100 per site with power (For duration of Event)		
	Trade Power @ \$30 per site		
	Trestle Table (8') @\$25 each		
	Plastic Chairs @\$10 each		

Office Code 4-1135

**TOTAL \$**

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Enclosed is a cheque for \$\_\_\_\_\_ made payable to the **Equestrian Victoria**, which is payment for those items listed below. **Additional Extras:** Flooring, etc. contact Excel Events direct.

Contact: Nicole (03) 9394 1013 or email [Nicole@excelevents.com.au](mailto:Nicole@excelevents.com.au)

# BARASTOC

***\*Copy of Current Public Liability Certificate must be attached\****

I.....

Representing (Company name).....

accept the Terms and Conditions stipulated by the Barastoc Horse Of The Year Show Organising Committee and Equestrian Victoria and agree to be bound by these for the duration of the Show.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

To secure your space, please return the booking form with payment to:  
EQUESTRIAN VICTORIA, PO BOX 616, WERRIBEE, VIC, 3030.  
Cheques payable to Equestrian Victoria or Credit Card Payment as follows:-

Master Card / Visa (Circle One)

Card Number -----

Expiry date ...../.....

Signed

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VICTORIA



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